

BOARD OF EDUCATION SPECIAL MEETING

AUDUBON HIGH SCHOOL MEDIA CENTER

WEDNESDAY, JULY 20, 2022

6:30 P.M.

MINUTES

I. **Call to Order:** In accordance with the provisions of the New Jersey Open Public Meeting Act of 1975, the Audubon Board of Education transmitted notice of this meeting, scheduled at 6:30 P.M. in the Audubon Junior-Senior High School Media Center to the Retrospect newspaper and the Borough Clerk and by postings on the Audubon Public School District website and at the Main and the Pine Street entrance of the Junior-Senior High School.

II. **Roll Call**

SY 2020-2022

 X Ammie Davis

 X Joseph Ryan

 X Tara Sullivan-Butrica

SY 2021-2023

 AB Joseph Miller

 X Christopher Proulx

 X Lori Cassidy

Absent

SY 2022-2024

 AB James Blumenstein

 X Allison Cox

 AB Andrea Robinson

Absent

Absent

SY 2022 Mt. Ephraim Representative

 X Nancy Schiavo

Motion by Mr. Proulx seconded by Mrs. Schiavo to approve the resolution for board to enter into closed Authorizing Executive session at 6:38 pm for the following purposes.

Motion approved by unanimous roll call (7-0) Member Miller, Blumenstein & Robinson were absent.

III. **Authorizing Executive Session:**

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION JULY 20, 2022

NOW, THEREFORE, BE IT RESOLVED that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

Any investigations of violations or possible violations of the law;

Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

WHEREAS, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

NOW, THEREFORE, BE IT RESOLVED, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of**

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION JULY 20, 2022

Education attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

Motion by Mr. Proulx seconded by Mrs. Schiavo to adjourn closed Authorizing Executive session at 7:00pm. Motion approved by unanimous roll call (7-0) Board Members Robinson, Blumenstein, & Miller were absent.

IV. Call Meeting to Order

V. Flag Salute

VI. Participation: (Agenda Items Only) - None

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board has set aside two portions of this Board meeting for public comment on any school or school district issue that a member of the public feels may be of interest to the residents of the school district.

For the first portion, public comments are invited on matters pertaining only to the agenda for tonight's meeting. For the second portion, public comments are invited on all matters pertaining to the school district.

Participants should announce their name, address, and any group they may represent, if applicable. The Board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen (15) minutes, and individual speakers will be limited to three (3) minutes. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard. Reference bylaws #0167 of the Audubon Public Schools Board of Education Manual.

The Board uses the public comment period as an opportunity to listen to citizen. Not all issues brought to a Board meeting will be resolved at that particular meeting. Complaints stated or actions requested by the public may be taken under advisement by the Board for investigation, discussion, actions, or disposition at a later date or time. The public comments sessions are an opportunity for citizens to share their opinions and remarks with the Board; it is not a question and answer session. The Board may or may not respond to public comments at the time they are made and is under no obligation to do so.

The Board does not endorse public comments nor will the Board be held liable for comments made by members of the public. Any individuals who may be the subject of public comments, including district employees, shall retain all rights against defamation and slander according to the laws of New Jersey.

All motions are voted on by all members unless otherwise marked with a +.

VII. GOVERNANCE: Chairperson: Ms. Davis – Committee Members: Ms. Butrica, Mr. Miller, Mr. Ryan and Alternate: Ms. Robinson

Board of Education Goals

- ❖ To continue to provide equitable access to a rigorous curriculum while focusing on improving student achievement and decreasing the achievement gaps.

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION JULY 20, 2022

- ❖ To maintain a cost-effective budget that provides for educational resources, supports a preventative maintenance program, and encourages and facilitates long-range facility improvements.
 - ❖ To foster a positive school climate and culture in order to positively impact student motivation, engagement, and achievement.
- No motions at this time

IIX. OPERATIONS: Chairperson: Mrs. Cox – Committee Members: Ms. Davis, Mr. Proulx, Mr. Ryan and Alternate: Mr. Miller

Board of Education Goals

- ❖ To continue to provide equitable access to a rigorous curriculum while focusing on improving student achievement and decreasing the achievement gaps.
- ❖ To maintain a cost-effective budget that provides for educational resources, supports a preventative maintenance program, and encourages and facilitates long-range facility improvements.
- ❖ To foster a positive school climate and culture in order to positively impact student motivation, engagement, and achievement.

No motions at this time.

MOTION TO APPROVE ITEM 1

Motion by Mrs. Butrica and seconded by Mr. Proulx

1. Approval of Professional Service Agreements for the 2022-2023 School Year

WHEREAS, the **Special Education Department** has compiled a list of private providers, qualified to perform professional consultations and services; and

WHEREAS, the **Board**, pursuant to its authority under N.J.S.A. 18A:18A-5(a) (1), may negotiate and award a contract for professional services without the necessity of public advertising for bids and bidding therefor; and

WHEREAS, the **Board** has determined, based upon the recommendation of its **Administration**, that there is a continued need for the professional consultations and services for the 2022/2023 school year and that the award of said contracts will allow for the continued provision of high quality services at a fair and competitive price; and

WHEREAS, the total amount to be paid to any one vendor shall not exceed the rates as listed for the current school year;

NOW, THEREFORE, BE IT RESOLVED by the **Audubon Board of Education**, that the **Board** hereby approves the list of **Approved Private Providers** to perform such professional consultations and services as are determined necessary and prudent by the **Supervisor of Special Education Services** for the 2022/2023 school year; and be it

FURTHER RESOLVED, that the Board authorizes its President and Secretary to execute professional services contracts with Approved Private Providers upon final approval of the form of contracts by the Superintendent of Schools & School Business Administrator and when needed by the School Board Solicitor.

The Stepping Stones Groups: EBS HEALTHCARE

Speech Language Therapy Services - \$82.00 per hour

Occupational Therapy Services - \$82.00 per hour

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION JULY 20, 2022

Physical Therapy Services - \$82.00 per hour
School Psychologist Services - \$90.00 per hour
School Psychologist/LDTC Evaluation - \$650.00 per evaluation
LDTC - \$90.00 per hour
Special Education Teacher - \$82.00 per hour
Social Worker - \$82.00 per hour
School Nurse RN - \$65.00 per hour
School Nurse LPN - \$50.00 per hour
Paraprofessional - \$35.00 per hour
* Based on a 6.5 hour billable day.

Motion to Approve Item 1: T. Butrica Second: C. Proulx

ROLL CALL

<u> X </u> Ammie Davis	<u> X </u> Joseph Ryan	<u> X </u> Tara Butrica	<u> X </u> Nancy Schiavo
<u> AB </u> Joseph Miller Absent	<u> X </u> Christopher Proulx	<u> X </u> Lori Cassidy	
<u> AB </u> James Blumenstein Absent	<u> X </u> Allison Cox	<u> AB </u> Andrea Robinson Absent	

VOTE FOR ITEM 1

Motion approved unanimous roll call (7-0) Board Members Robinson, Blumenstein, & Miller were absent

IX. EDUCATION: Chairperson: Mrs. Schiavo - Committee Members: Mr. Blumenstein, Mr. Proulx, Ms. Robinson and Alternate: Ms. Cassidy

Board of Education Goals

- ❖ To continue to provide equitable access to a rigorous curriculum while focusing on improving student achievement and decreasing the achievement gaps.
- ❖ To maintain a cost-effective budget that provides for educational resources, supports a preventative maintenance program, and encourages and facilitates long-range facility improvements.
- ❖ To foster a positive school climate and culture in order to positively impact student motivation, engagement, and achievement.

MOTION TO APPROVE ITEM 1

Motion by Mrs. Butrica and seconded by Mr. Proulx

1. Approval of Attendance at Conferences and Workshops for the 2022-2023 School Year

WHEREAS, certain **Audubon Public School District employees** have requested authorization to attend the conference(s)/Workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee’s current responsibilities and the **District’s Professional Learning Plan**, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION JULY 20, 2022

NOW, THEREFORE BE IT RESOLVED, that the **Audubon Board of Education** authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the **Board** hereby determines that the estimated expenses related to the authorized travel listed below are justified and

THEREFORE, authorizes payment of any registration fees and statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A. 18A:11-12*, the District’s travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with the guidelines established by the federal Office of Management and Budget:

Participant	Conference Title & Location	Date(s)	Cost
Adam Cramer	AP Calculus Blackwood, NJ	August 1 – 4, 2022	\$995.00

Motion to Approve Item 1: T. Butrica Second: C. Proulx

ROLL CALL

X Ammie Davis X Joseph Ryan X Tara Butrica X Nancy Schiavo
AB Joseph Miller X Christopher Proulx X Lori Cassidy
Absent
AB James Blumenstein X Allison Cox AB Andrea Robinson
Absent Absent

VOTE FOR ITEM 1

Motion approved unanimous roll call (7-0) Board Members Robinson, Blumenstein, & Miller were absent

X. HUMAN RESOURCES: Chairperson: Ms. Cassidy, Committee Members: Ms. Davis, Ms. Cox, and Mrs. Schiavo, Alternate: Ms. Butrica

Board of Education Goals

- ❖ To continue to provide equitable access to a rigorous curriculum while focusing on improving student achievement and decreasing the achievement gaps.
- ❖ To maintain a cost-effective budget that provides for educational resources, supports a preventative maintenance program, and encourages and facilitates long-range facility improvements.
- ❖ To foster a positive school climate and culture in order to positively impact student motivation, engagement, and achievement.

MOTION TO APPROVE ITEM 1-17

Motion by Mr. Ryan and seconded by Mrs. Schiavo

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION JULY 20, 2022

1. Motion to approve the first year tenure track Special Education Aide contract for Olivia Lavecchio, at Mansion Avenue School, effective September 1, 2022 for the 2022-2023 school year in accordance with the 2021-2024 negotiated contract between the Audubon Board of Education and the Audubon Education Association at Step 5, BA, FTE 0.87, 29.5 hours per week pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements, at the recommendation of the Superintendent of Schools.
2. Motion to retroactively approve the long-term substitute Night Shift Custodial Supervisor contract for Robin Jones, effective July 1, 2022 through until further notice at \$5.00 per hour with executed time sheets, at the recommendation of the Superintendent of Schools.
3. Motion to accept the resignation, with intent to retire, of Michael Nicholson, Audubon Junior-Senior High School Co-Principal 10-12, effective August 31, 2022.
4. Motion to accept, the resignation of Kelly Reising, Audubon Junior-Senior High School Co-Principal 7-9, effective August 31, 2022
5. Motion to abolish the position of Audubon Junior-Senior High School Co-Principal 7-9.
6. Motion to abolish the position of Audubon Junior-Senior High School Co-Principal 10-12.
7. Motion to create the twelve month position of Audubon Junior-Senior High School Principal 7-12.
8. Motion to create the twelve month position of Audubon Junior-Senior High School Vice-Principal.
9. Motion to create the twelve month position of Audubon Junior-Senior High School Assistant Principal.
10. Motion to approve a \$100.00 honorarium for the following members of the Audubon Junior-Senior High School EMS Club in recognition of their voluntary assistance with Board of Education meetings over the course of the 2021-2022 school year to be paid through voucher at the recommendation of the Superintendent of Schools:

David Amorosi
Zachary Vilardo
Payton Vogt
Aiden Williams
11. Motion to approve a \$50.00 honorarium for the following members of the Audubon Junior-Senior High School EMS Club in recognition of their voluntary assistance with Board of Education meetings over the course of the 2021-2022 school year to be paid through voucher at the recommendation of the Superintendent of Schools:

Joseph Clark
Leo Davis
Kaylynn Hawk
Devon Perry
Matthew Pursglove
Sean Taylor
Alexa Villarreal
Nathaniel Witts
12. Motion to rescind the following 2022-2023 Fall Athletic Department/Coaching Staff position.

Name	Sport/Activity	Position	Contractual Rate
Scott LaPayover	Athletic Trainer Fall	Athletic Trainer	\$6,398.00

13. Motion to approve the following Audubon Junior-Senior High School extracurricular contracts for the 2022-2023 school year in accordance with the negotiated 2021-2024 contract between the Audubon Board of Education and the Audubon Education Association at the recommendation of the Superintendent of Schools.

As a result of the health-related closures due to COVID-19, payments and stipends may be impacted by cancellation of events, school closures, hybrid schedules, etc. The following stipends will be compensated as follows for the 2022-2023 school year:

Cancellation of Season/Event	
When notified; one week or more prior to the start of the season or three days prior to the event	0.0%
School Closure & Hybrid Schedules	
Greater Than 50% of Season or Event Occurred	100.0%
Greater Than or Equal to 25% and Less Than or Equal to 50%	50.0%
Greater than 7 practices and Less Than 25%	25.0%

- Athletic Season = First official practice to sectional start or school closure
- Extracurricular Season = First official practice to culminating event or school closure

Name	Position/Activity	Contractual Rate
Kevin Mcrory	Boys' Middle School Soccer Coach	\$2,000.00

14. Motion to approve the following staff members to serve on the Equity Council for the 2022-2023 school year compensation of \$1,953.55 per staff member, to be paid January 15, 2023 and June 15, 2023 through ESSER funds, at the recommendation of the Superintendent of Schools.

Kelly Angelone	Rose Lang
Kim Brach	Cherie McNellis
Natalie Busarello	Maria McCutcheon

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION JULY 20, 2022

Jordan Daminger	Carly Meyer
Larae Drinkhouse	Nicole Racitie
Christine Fox	Wendy Van Fossen
Christine Karageorgis	Erica Wenzel

- 15. Motion to revise a request from employee #232, to extend a Paid Leave of Absence, effective December 21, 2021 to August 24, 2022.
- 16. Motion to approve the reinstatement of Eric Miller as the twelve month Audubon Junior-Senior High School Assistant Principal, effective August 1, 2022 for the 2022-2023 school year. Mr. Miller's salary for the 2022-2023 school year shall be \$129,919.00 (prorated) at the recommendation of the Superintendent of Schools.
- 17. Motion to approve the reinstatement of Frank Corley as the twelve month Audubon Junior-Senior High School Vice Principal, effective August 1, 2022 for the 2022-2023 school year. Mr. Corley's salary for the 2022-2023 school year shall be \$136,480.00 plus \$1,250 longevity for a total amount of \$137,730.00 to be prorated, at the recommendation of the Superintendent of Schools.

Motion to Approve Items 1 through 17: J. Ryan Second: N. Schiavo

ROLL CALL

- X Ammie Davis X Joseph Ryan X Tara Butrica X Nancy Schiavo
- AB Joseph Miller X Christopher Proulx X Lori Cassidy
Absent
- AB James Blumenstein X Allison Cox AB Andrea Robinson
Absent Absent

VOTE FOR ITEM 1-17

Motion approved unanimous roll call (7-0) Board Members Robinson, Blumenstein, & Miller were absent

XI. REPORTS:

XII. Superintendent’s Report

XIII. Board Member Comments

XIV Public Participation: (Open Discussion)

Luke Collazzo, AEA High School representative, thanked the Board for listening to the AEA members and for re-structuring the Audubon High School Administration to the original structure.

Laura Riddell, resident, urged the Board to research period stigma and sensory of menstruation.

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION JULY 20, 2022

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

In order to permit the fair and orderly expression of such comment, the Board has set aside two portions of this Board meeting for public comment on any school or school district issue that a member of the public feels may be of interest to the residents of the school district.

For the first portion, public comments are invited on matters pertaining only to the agenda for tonight's meeting. For the second portion, public comments are invited on all matters pertaining to the school district.

Participants should announce their name, address, and any group they may represent, if applicable. The Board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen (15) minutes, and individual speakers will be limited to three (3) minutes. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard. Reference bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

The Board uses the public comment period as an opportunity to listen to citizen. Not all issues brought to a Board meeting will be resolved at that particular meeting. Complaints stated or actions requested by the public may be taken under advisement by the Board for investigation, discussion, actions, or disposition at a later date or time. The public comments sessions are an opportunity for citizens to share their opinions and remarks with the Board; it is not a question and answer session. The Board may or may not respond to public comments at the time they are made and is under no obligation to do so.

The Board does not endorse public comments nor will the Board be held liable for comments made by members of the public. Any individuals who may be the subject of public comments, including district employees, shall retain all rights against defamation and slander according to the laws of New Jersey.

XV. ADJOURNMENT

1. The next Regular Board of Education meeting is scheduled for Wednesday, August 24, 2022 at 6:30 PM in the Audubon Junior-Senior High School Auditorium.
2. Motion by Mrs. Cassidy seconded by Mr. Proulx to adjourn meeting at approximately 7:20pm. Motion approved by unanimous roll call (7-0) Member Miller, Blumenstein & Robinson were absent.

Motion to Approve: L. Cassidy Second: C. Proulx

ROLL CALL

<u>X</u> Ammie Davis	<u>X</u> Joseph Ryan	<u>X</u> Tara Butrica	<u>X</u> Nancy Schiavo
<u>AB</u> Joseph Miller Absent	<u>X</u> Christopher Proulx	<u>X</u> Lori Cassidy	
<u>AB</u> James Blumenstein Absent	<u>X</u> Allison Cox	<u>AB</u> Andrea Robinson Absent	

MINUTES OF MEETING OF THE AUDUBON BOARD OF EDUCATION JULY 20, 2022

 X Ammie Davis

 X Joseph Ryan

 X Tara Butrica

 X Nancy Schiavo

The Audubon Board of Education reserves the right to add and/or delete motions or make changes to motions in this agenda up to the time of the meeting and during the actual meeting.

Deborah Roncace
Business Administrator/Board Secretary